

## **PRE-HEARING MEETING – 1 AUGUST 2023**

### **AGENDA**

**Date:** Tuesday 1 August 2023  
**Time:** 2pm  
**Venue:** Function Room, Level 1, Te Hononga Christchurch City Council Civic Offices,  
53 Hereford Street Christchurch

#### **Independent Hearings Panel:**

**Chair:** Commissioner Cindy Robinson  
**Members:** Commissioner David McMahon, Deputy Chair  
Commissioner Karen Coutts  
Commissioner Alan Matheson  
Commissioner Ian Munro

The Independent Hearings Panel (IHP) established to consider and hearing submissions on Christchurch City Council's proposed Plan Change 14 – Housing and Business Choice (PC 14) gives notice of a pre-hearing meeting for Council, submitters and further submitters on Tuesday 1 August 2023.

The purpose of the pre-hearing meeting is procedural, the meeting will not consider the merits or substance of the plan change.

Submitters and further submitters who wish to attend the meeting are required to **RSVP by 5pm on Thursday 27 July 2023 to:** [info@chch2023.ihp.govt.nz](mailto:info@chch2023.ihp.govt.nz) or 03 941 8581, including their submission number and name and the name(s) of the person(s) who will attend the pre-hearing meeting.

## Meeting proceedings

Karakia	
(a)	Welcome and introduction of the IHP and key Secretariat staff
(b)	Declaration of interests
(c)	Introduction of Council staff and/or representatives, submitters and further submitters in attendance
(d)	Receive and hear from Council staff and/or representatives, submitters and further submitters any applications for the IHP to consider any preliminary legal issues including any issues regarding the scope of Plan Change 14 and/or submissions. Note: any preliminary legal issues will be considered and determined at a subsequent date to be advised.
(e)	Hear and consider any feedback on the draft hearing schedule
(f)	Hear and consider any feedback on the draft hearing procedures
(g)	An opportunity for submitters to ask any procedural questions or clarify any matter if it is not related to the merits of the plan change
Karakia	

Council and submitters are encouraged to file a memorandum (or send an email) by midday on Friday 28 July 2023 to [info@chch2023.ihp.govt.nz](mailto:info@chch2023.ihp.govt.nz) outlining matters they wish the IHP to consider related to matters (d) to (g) in advance of the pre-hearing meeting.

It would assist the IHP if submitters, when attending the pre-hearing meeting provide the following information:

- Indicate, where known who will represent them at the hearing (lawyer, or individual in person, or expert witness), as this will assist the Panel in directing expert witness conferencing
- Indicate, where known, the number of witnesses they are likely to call, the names of those witnesses and their role/expertise
- Identification of any preliminary legal issues that they wish the IHP to consider.

Detail, including the draft hearing schedule and draft hearing procedures, are available in the IHP's [Minute 3](#) on the IHP website: [chch2023.ihp.govt.nz](http://chch2023.ihp.govt.nz)

10 July 2023